



Our Vision: Differentiated Learning Content • Updates • Support • Training

SE SIS Note

Dear Colleagues,

Happy Pride Month!

We hope you are in excellent spirits as we approach the close of another school year. It has been our pleasure to have supported you with your SESIS training needs throughout this year as you've committed to enriching the lives of the students of New York City Public Schools.

To finish the year strong, refer to the [SE SIS Smart](#) section of this newsletter edition to view the [End-of-School Year Checklist](#) for guidance on a summary of activities to complete for the current school year and to prepare for the upcoming one.

If you are working during the summer months, consider registering for one or more of our [Professional Learning Opportunity](#) (PLO) sessions in July. Refer to the [SE SIS PLO Calendar](#) to view them.

We wish you an exciting and safe summer!

Best,
The SESIS Team



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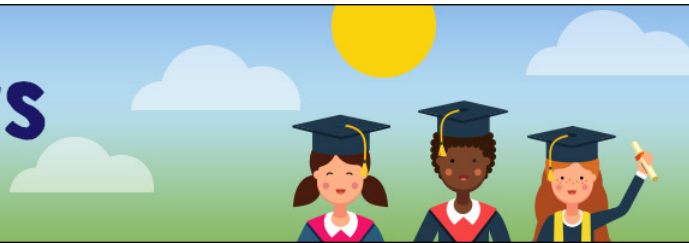
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SE SIS Planned System Downtime

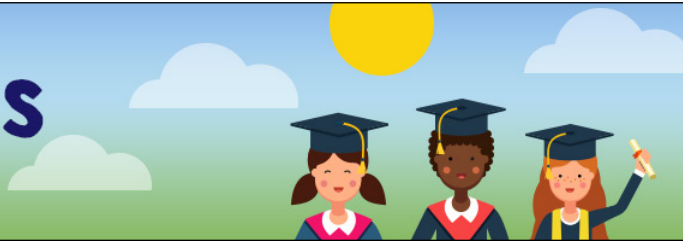
Check the [SE SIS Communications](#) page for updates.

SE SIS Updates

SE SIS was recently updated. Read a summary of the changes below.

Features & Fixes

Title	Summary												
<p>Updated the Preferred Written Language field on the student's Profile</p>	<p>On the student's Profile, when the "Preferred Written Language" is removed and the field is left blank, documents will display and print in English until a language is selected. Please note that document translations are in the following languages: Arabic, Bengali, Chinese, French, Haitian Creole, Korean, Russian, Spanish, or Urdu.</p> <div data-bbox="446 892 1136 1228" style="border: 1px solid #ccc; padding: 5px;"> <p>Contact Information</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">Primary Contact</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Name (First Last)*</td> <td>Solange Annual</td> </tr> <tr> <td style="text-align: center;">Relationship</td> <td>Mother</td> </tr> <tr> <td style="text-align: center;">Preferred Spoken Language</td> <td>Spanish</td> </tr> <tr> <td style="text-align: center;">Preferred Written Language</td> <td></td> </tr> <tr> <td style="text-align: center;">Address</td> <td>415 89th Street</td> </tr> </tbody> </table> </div>	Primary Contact		Name (First Last)*	Solange Annual	Relationship	Mother	Preferred Spoken Language	Spanish	Preferred Written Language		Address	415 89th Street
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Name (First Last)*	Solange Annual												
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Preferred Spoken Language	Spanish												
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<p>Updated the Assessment Planning page to list the required assessments for initial referrals</p>	<p>For initial referral cases when written parental consent is obtained, and the "Consent for Initial Evaluation" is attached to the "Social History Package," the following required assessments will be listed on the "Assessment Planning" page:</p> <ul style="list-style-type: none"> Psychoeducational Assessment Social History Classroom Observation Physical Examination <div data-bbox="446 1543 1209 1932" style="border: 1px solid #ccc; padding: 5px;"> <p>DOB: 05/02/2015 School: 99K021: Non-Specialized Elem School Grade: 2nd Grade Referral Type: Initial Bilingual: No</p> <p>INITIAL EVALUATION</p> <p>Date of Consent for Initial Evaluation: 09/18/2022 Upload date of Consent for Initial Evaluation: 08/15/2022 Consent? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>The following assessments are required for an initial evaluation</p> <ul style="list-style-type: none"> - Social History - Classroom Observation - Psychoeducational - Physical Examination </div>												



SE SIS Announcements

On the [SE SIS InfoHub](#), you will find various SESIS resources. Listed is this month's featured resource.

Access to 12-Month Summer Services Mandates in SESIS Provider Assignment

On June 5, mandates for students with 12-month summer-related services, supplementary services, and Special Education Teacher Support Services (SETSS) are available on the provider assignment grid. Related-services transmittal staff should assign non-DOE providers to students with summer mandates on the Provider Assignment grid from IEPs finalized before **May 30**. For student IEPs finalized on or after **May 30**, summer mandates should be manually added to the provider assignment grid, where contracting is required because no DOE provider is available to offer the service. To update the provider assignment grid, refer to the [Viewing and Manually Adding a Mandate for a School Term](#) guidance.

Provider Assignment training resources are available on the [SE SIS Related Service Providers](#) page for non-DOE providers and for administrators of special education (ASEs) on the [SE SIS Provider Assignment](#) InfoHub page by logging in with DOE Outlook credentials.

For questions, email sesiscommunications@schools.nyc.gov.

SE SIS Smart

On the [SE SIS InfoHub](#), you will find various SESIS resources. Listed is this month's featured resource.

End-of-School Year Checklist

This checklist provides a summary of activities to complete for the current school year and to prepare for the upcoming school year.



SE SIS PLO Calendar

Refer to the [SE SIS Professional Learning Opportunities](#) page to register for upcoming training sessions.

July 2023 Professional Learning Opportunities (PLOs)

SE SIS Basics for New Staff

Date: 7-18-2023

Time: 10:00 am - 12:00 pm

Encounter Attendance for DOE Related Service Providers

Date: 7-19-2023

Time: 10:00 am - 12:00 pm

Annual Review Process in SESIS

Date: 7-25-2023

Time: 9:00 am - 12:00

IEP Amendment/Reconvene Process in SESIS

Date: 7-27-2023

Time: 10:00 am - 12:00 pm



SE SIS Spotlight

The SESIS Spotlight section highlights users' stories and gives a voice to the amazing work that results in successful student outcomes. If you would like to be featured, contact: siscommunications@schools.nyc.gov.

Lucerny Guzman, Special Education Coordinator



Lucerny Guzman is a Special Education Coordinator for District 6 and works at City College Academy of the Arts in Inwood. This academic year she supports students in grades 6 through 12. As coordinator, she works closely with school staff, case managers, students and their guardians to ensure special education compliance dates are met.

What Lucerny enjoys most about her job is seeing her students' progress. She states, "I enjoy seeing students meet their goals and feel good about themselves. When students feel confident about themselves and their abilities, it impacts them academically, socially, and emotionally." In addition, she shares a positive outcome working with SESIS. She adds, "Having access to a student's record helps me better understand how far the student has come and determine what I need to do to support them in achieving their goals."

Lucerny considers several of her colleagues her SESIS mentors. She says, "My SESIS mentors at Affinity are Alexandra Zarate, Tom Patterson, and Michelle Ghedina. They are very helpful and challenge me to become better at the work I do." She adds, "What makes this team special is that they go above and beyond to support the coordinators and liaisons in their district to ensure they are aligned with the Standard Operating Procedures Manual ([SOPM](#)). I have learned a lot from them and appreciate their time and effort."

Lucerny has a strong inclination to collaborate with organizations that share her same passion for supporting students. She states, "I am connected to and work with several not-for-profit organizations. I enjoy establishing connections with them to bring resources to our students and their families."